



St. John Catholic School
800 Gornto Road
Valdosta, GA 31602-1699
229-244-2556

APPLICATION FOR EMPLOYMENT

Please complete this application and return it to St. John School at the above address. An incomplete application will eliminate your candidacy. Please note we comply with all applicable equal employment opportunity laws and do not discriminate in hiring, promotion, or other employment decisions on the basis of race, age, sex, color, disability, veteran status or national origin.

Last name _____ First _____ M.I. _____ Date _____

Street Address _____ Apartment/Unit # _____

Phone _____ E-mail Address _____

Date Available _____ Religious Affiliation _____ Desired Salary _____

Position Applied for _____

If applying for a teaching position:

Certificate Number _____ Issuing State _____ Field _____

Are you a citizen of the United States? ___ yes ___ no If no, are you authorized to work in the U.S.? ___ yes ___ no

Have applied for employment here before? ___ yes ___ no If so, when? _____

Have you ever been convicted of a felony? ___ yes ___ no If yes, explain _____

Have you ever been employed by the diocese, any Catholic parish or school, or other Catholic agency? ___ yes ___ no

Marital status: ___ Married ___ Single ___ Widowed ___ Separated/Divorced

If Roman Catholic, do you adhere to the teaching and practices of the Church? ___ yes ___ no
(please initial)

If Roman Catholic and hired, do you understand the failure to adhere to the teachings of the Church could be cause of dismissal? Yes _____ (please initial)

EDUCATIONAL AND PROFESSIONAL TRAINING

EDUCATION

High School _____ Address _____

From _____ To _____ Did you graduate? ___ yes ___ no Degree _____

College _____ Address _____

From _____ To _____ Did you graduate? ___ yes ___ no Degree _____

Other _____ Address _____

From _____ To _____ Did you graduate? ___ yes ___ no Degree _____

Practice Teaching _____

Major _____ Minor _____

Georgia Teaching Certificate _____ Type _____

Preferred Grade Level/Subject _____

With what extra curricular activities might you be able to help? _____

If there is not a position available, are you interested in substitute work? ___ yes ___ no
(please initial)

If you are presently employed as a teacher, please indicate reason for change in position. _____

PREVIOUS EMPLOYMENT/TEACHING EXPERIENCE

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

May we contact your previous supervisor for a reference? ___ yes ___ no

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

May we contact your previous supervisor for a reference? ___ yes ___ no

Company _____ Phone _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

May we contact your previous supervisor for a reference? ___ yes ___ no

MILITARY SERVICE

Branch _____ From _____ To _____

Rank at Discharge _____ Type of Discharge _____

If other than honorable, explain _____

PROFESSIONAL REFERENCES (one of which must be most recent principal/supervisor)

Full Name _____ Relationship _____

Company _____ Phone _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone _____

Address _____

Please attach: Resume

Copy of teaching certificate

Written philosophy of education (include why you wish to teach at this Catholic school)

DISCLAIMER AND SIGNATURE

I certify that the above information is true and complete to the best of my knowledge. I understand any statement I have furnished which is shown to be false will be cause for disregard of this application or will be cause for my immediate dismissal if I have been hired.

I understand that any offer of employment is contingent on my meeting the employment eligibility requirements of the Immigration Reform and Control Act.

I authorize St. John School to conduct any and all inquiries that it may deem necessary to verify the information provided by me and/or to supplement this information. I authorize St. John School to conduct a personal and professional background check for the purpose of my application.

I authorize any former employer, or any other person, firm, corporation, or government agency to provide St. John School with any information concerning me. In addition, I release such employer, firm, corporation, or government agency from any previous agreement, verbal or written, which would prohibit the release of information pertinent to my application for employment.

Signature _____ Date _____