



**St. John the Evangelist Catholic School**  
800 Gornto Road | Valdosta, GA 31602  
229-244-2556

## APPLICATION FOR EMPLOYMENT

Please complete this application and return it to St. John the Evangelist Catholic School or complete our online application for any available positions at [SJCSValdosta.org](http://SJCSValdosta.org). Incomplete applications will not be considered. Please note, we comply with all applicable equal employment opportunity laws and do not discriminate in hiring, promotion, or other employment decisions on the basis of race, age, sex, color, disability, veteran status or national origin.

Position Applying For \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Middle Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Street Address \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Date Available \_\_\_\_\_ Religious Affiliation \_\_\_\_\_ Desired Salary \_\_\_\_\_

If hired, do you understand that failure to adhere to the teachings of the Catholic Church could be cause for dismissal? (please initial) \_\_\_\_\_ yes

If applying for a teaching position:

Certificate Number \_\_\_\_\_ Issuing State \_\_\_\_\_ Field \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_ yes \_\_\_\_\_ no

If no, are you authorized to work in the US? \_\_\_\_\_ yes \_\_\_\_\_ no

Have you applied for employment at SJCS before? \_\_\_\_\_ yes \_\_\_\_\_ no If so, when? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, explain:

Have you ever been employed by the Diocese of Savannah, any Catholic parish or school, or other Catholic agency? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, where? \_\_\_\_\_



## EDUCATIONAL & PROFESSIONAL TRAINING

### EDUCATION

High School \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? yes \_\_\_\_\_ no \_\_\_\_\_ Degree \_\_\_\_\_

College \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? yes \_\_\_\_\_ no \_\_\_\_\_ Degree \_\_\_\_\_

Other \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? yes \_\_\_\_\_ no \_\_\_\_\_ Degree \_\_\_\_\_

Practice Teaching \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Georgia Teaching Certificate \_\_\_\_\_ Type \_\_\_\_\_

Preferred Grade Level/Subject \_\_\_\_\_

With what extra curricular activities might you be able to help with? \_\_\_\_\_

\_\_\_\_\_

If there is not a position available, are you interested in substitute work? yes \_\_\_\_\_ no \_\_\_\_\_ (please initial)

### PREVIOUS EMPLOYMENT/ TEACHING EXPERIENCE

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_

May we contact your previous supervisor for a reference? yes \_\_\_\_\_ no \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_

May we contact your previous supervisor for a reference? yes \_\_\_\_\_ no \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_

May we contact your previous supervisor for a reference? yes \_\_\_\_\_ no \_\_\_\_\_



**MILITARY SERVICE**

Branch \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Rank at Discharge \_\_\_\_\_ Type of Discharge \_\_\_\_\_

If other than honorable, please explain. \_\_\_\_\_

**PROFESSIONAL REFERENCES (One of which must be most recent principal/supervisor)**

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Please Attach the Following:

- Resume
- Copy of Teaching Certificate
- Written Philosophy of Education (Include why you wish to teach at this Catholic school)

**DISCLAIMER & SIGNATURE**

I certify that the above information is true and complete to the best of my knowledge. I understand any statement I have furnished which is shown to be false will be cause for disregard of this application or will be cause for my immediate dismissal if I have been hired.

I understand that any offer of employment is contingent on my meeting the employment eligibility requirements of the Immigration Reform and Control Act.

I authorize St. John the Evangelist Catholic School to conduct any and all inquiries that it may deem necessary to verify the information provided by me and/or to the supplement this information. I authorize St. John the Evangelist Catholic School to conduct a personal and professional background check for the purpose of my application.

I authorize any future employer, or any other person, firm, corporation, or government agency to provide St. John the Evangelist Catholic School with any information concerning me. In addition, I release such employer, firm, corporation or government agency from my previous agreement, verbal or written, which would prohibit the release of information pertinent to my application for employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_